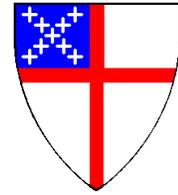


Episcopal Cottage News

November 2012



Cottage Gets Ready for Winter



The Building and Grounds Committee, Co-chaired by Isabel Hodgkin and Peter Westphal, has been very busy during the post-season getting the Cottage ready for winter and looking ahead to the 2013 season.

They report that the major projects accomplished since the Annual Meeting in August were programmed rehabilitation of two rooms at a cost of \$2,160.

The House Committee selected the paints, paper and accessories for the improvement of Room 2 and Room 7/8. Most of the work has been completed.

They expressed their thanks to the House Committee and Board members who co-coordinated the agreement with the contractor and guided the project. The work was accomplished without serious conflict with the scheduled retreat clients.

They note that the Host accommodations have been reviewed, and a list of potential changes, improvements and maintenance has been drafted. The laundry service is also being revisited to assure the smooth operation of weekend turnover and mid-week refreshing.

Air conditioning units have been acquired for the second-floor Rooms 3, 4 & 5 and will be installed in the spring at a cost of \$285.00. The older unit in Room 2 has been replaced. Units for Room 1 and a backup unit will be acquired before next season.

The dehumidifier in the basement/laundry room may have to be replaced before next spring.

Some painting has been done to the rear exterior of the building, and work on the patio/lunch area is still in the planning stage.



Seasonal holiday lighting for the Cottage will be installed closer to the holidays.

Proposed projects, the timing and priority to be determined, include improving the front step railing brace and adding a splint to join the post with the floor joist; painting exterior basement window frames and the rear doors as well as the fire escape;

cleaning up and repairing the garden storage area; and removing the clothes poles and relocating the bike rack to improve the appearance of the rear of the Cottage.

Future plans for the basement area involve adding upgraded and relocated electrical outlets and lighting in the laundry/ironing/storage area as well as providing additional circuit breakers in the panel to permit a new circuit for the second floor.

There are also plans to replace the lattice screening around the hot water heaters and boiler and to maintain the paint, trim and panels near the current public areas.

The Committee also looks ahead to providing for sump for seasonal drainage or emergency leak control as well as documenting utility controls for the Cottage host/hostess.

As for the common areas, the Committee plans to evaluate the remaining life for the parlor, stair and hallway carpeting. Estimates will be requested.

The seasonal attic cleaning and bat evaluation, under the supervision of Jack Gulvin, will be continued. Attention to faucet, drain and door hardware is programmed and ongoing.

Board of Directors 2012-2013

Mary Taylor
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Victoria Bauer

Isabel Hodgkin

Sandra Redmond

Tim Stockman

John Tamplin

Peter Westphal



Mr. & Mrs. Huron
Host & Hostess

INTERESTED WORKERS

Paul Cawein

Virginia Cox

George Ginther

Herb Weier

Laurie Weier





A Message from the President

Thanks to the hard work and diligence of the Board of Directors and others who share a deep concern, the Cottage is slowly being put to bed for the winter.



A successful, enjoyable time was experienced by the many who were guests during the regular Chautauqua season and others who used the Cottage for retreats.

The 2013 Chautauqua program includes many interesting events, and it is hoped that those who

have stayed at the Cottage in the past will return and, of course, we always welcome newcomers. Of interest is the fact that the entire Cottage will be air conditioned for the 2013 season, and other small projects are being undertaken over the course of the next few months to make our guests' stay more pleasing and comfortable.

We wish all a blessed and joyful holiday season and look forward to seeing you next year. Your continued interest in the Cottage is appreciated.

Mary J. Taylor

Board Meeting Highlights

At their October meeting, the Board of Directors took the following actions:

- In response to the Huron's request for new carpeting for their apartment, the Board allotted \$200.00 for the purchase.
- Mimi and her cleaning crew have been authorized to launder the towels at the Cottage at a considerable savings.
- Retreat rates have been increased to \$300.00 for two nights. The basic rate is for eight retreatants and will include a \$50.00 cleaning fee. There will be additional fees of \$100.00 for more than eight as well as an additional \$100.00 fee for each additional night.
- Spring retreats have been eliminated in order to facilitate preparations for opening the Cottage in the spring and to enable the Building and Grounds Committee to have time to complete their projects.
- Brad's Landscaping has been authorized to construct a brick patio in the back area for \$1,750.00.

- An additional fee of \$800.00 will be charged for the relocation of the pavers that are currently there.
- A new refrigerator for the guests will be purchased and Sandra Hoyt's refrigerator will be used as the second guest refrigerator. The Hurons have indicated that the little refrigerator would be suitable for their needs.
- Mary Taylor announced that the Rev. Virginia Carr will be the new vicar of the Chapel of the Good Shepherd.
- Mary Jane McKnight reported that room reservations are coming in but more slowly than usual perhaps due to confusion about the earlier application time as well as some confusion about the discontinued loyalty points program. She urges all members to get their reservations in as soon as possible.



Thanksgiving Giving



As we approach the Thanksgiving season with thankful hearts for the plenty with which we are blessed and the Christmas season with a spirit of generosity, let us prayerfully consider including the Episcopal Cottage in our charitable holiday giving.

Remember that the Episcopal Cottage is not supported by any organization, parish or diocese and that it depends solely on its members and guests to sustain its more than ninety-year tradition of hospitality.

What can you do? Well, you can give a gift using the tear-off sheet on page four of this newsletter, and/or you can name the Episcopal Cottage as a beneficiary in your will.

Incorporated under Section 503c of the Internal Revenue Code as a non-profit organization, the Episcopal Cottage participates in the LEAVE A LEGACY WESTERN NEW YORK program, which is an initiative of the WNY Planned Giving Consortium and a public awareness campaign of the National Committee on Planned Giving.

All contributions are deductible from U. S. Federal and State Income Taxes and will be deeply appreciated both now and for generations to come.

Policy Reminder



Visitors and guests of the Cottage are reminded that the Cottage is not handicapped accessible and that it is Board policy that pets and smoking are not permitted.

Thank You

Episcopal Cottage of Chautauqua, Inc.

Profit & Loss Summary

October 2009 through September 2012

	<u>Oct—Sep 2010</u>	<u>Oct—Sep 2011</u>	<u>Oct—Sep 2012</u>	<u>Budget—2012</u>	<u>Budget—2013</u>
Income					
Rent	\$20,741.50	\$24,078.50	\$26,608.50	\$25,717.50	\$ 27,247.50
Retreats	760.00	435.00	1,620.00	800.00	800.00
Membership Dues	1,295.00	1,219.75	1,209.75	1,200.00	1,200.00
Contributions	6,859.76	6,740.35	5,495.00	4,000.00	5,000.00
Life Membership	2,200.00	500.00	700.00	200.00	200.00
Interest	16.20	23.10	34.83	20.00	40.00
Merchandise Sales	197.60	143.26	73.00	150.00	75.00
Cottage Industry Sales	1,356.00	1,134.10	659.85	1,200.00	600.00
PB Income	0.00	3,990.00	0.00	0.00	0.00
Investment Gains (Losses)	<u>4,840.91</u>	<u>(1,091.45)</u>	<u>14,039.51</u>	<u>0.00</u>	<u>0.00</u>
Total Income	41,266.97	37,172.61	50,440.44	33,287.50	35,162.50
Expenses					
Utilities	5,580.72	5,064.66	5,135.64	5,700.00	5,500.00
House Expenses	9,723.42	7,715.47	9,256.81	8,350.00	9,800.00
Administrative Costs	9,611.62	15,841.27	18,502.96	14,037.50	14,662.50
Bank Fees	0.00	0.00	37.07	0.00	0.00
Life Membership Transfer	1,300.00	500.00	700.00	200.00	200.00
PB Expenses	0.00	4,191.80	0.00	0.00	0.00
Retreat Expenses	0.00	730.69	0.00	0.00	0.00
Capital Improvements	<u>11,893.00</u>	<u>3,904.99</u>	<u>4,169.52</u>	<u>5,000.00</u>	<u>5,000.00</u>
Total Expense	38,106.76	37,948.88	37,802.00	33,287.50	35,162.50
Net Income	<u>\$3,158.21</u>	<u>(\$ 776.27)</u>	<u>\$12,638.44</u>	<u>\$0.00</u>	<u>\$0.00</u>

Letters of Thanks



A Special Note of Thanks

A sincere thank you to all of my friends of the Episcopal Cottage who made my journey through the last eight years an unforgettable experience.

I appreciate my Board members and presidents past and present for supporting me.

The many gifts, blessings and loving tributes were overwhelming on my retirement. A special thanks to John Tamplin for compiling these in a special book. Know that the Episcopal Cottage will always be near and dear to my heart.

Thank you with a grateful heart.
Sandra Hoyt

ECW Enjoys the Cottage

Once again the Episcopal Church Women of the Diocese of Northwestern Pennsylvania enjoyed a Fall Retreat at the Episcopal Cottage. As we walked from the parking lot and saw the nicely kept and welcoming building ahead of us, we were grateful for the opportunity to enjoy a time away from the real world in this lovely setting.

As always, we were impressed with the cleanliness and cozy atmosphere of the Cottage and were in awe of the beautiful artwork on its walls, especially Dr. Wilmot's needlepoint rendering of Rita Argen Auerbach's poster.

We are indeed blessed to have such a place for our yearly retreat and sincerely thank Paul Cawein and the Board for making it available to us.

Blessings,
Lois M. Tamplin, Past President
ECW, Diocese of NWP

Happy Holidays

The Officers, Directors and Staff of the Cottage wish all of you a pleasant winter and joyous winter holidays.



*Happy
Thanksgiving*

*Blessed
Advent*



*Merry
Christmas*

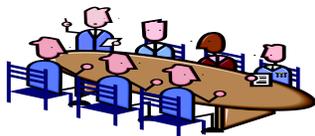


*Happy
New Year!*



Department of Religion Names Chaplains for 2013 Season

- Week One: Rev. Dr. Thomas Tewell
- Week Two: Rev. Otis Moss III
- Week Three: Rev. Dr. William Watley
Rev. Matthew Watley
- Week Four: Rev. Dr. Tony Campolo
- Week Five: Rev. Dr. Barbara Lundblad
- Week Six: Rev. Dr. Susan Johnson Cook
- Week Seven: Rev. Dr. Jonathan Walton
- Week Eight: Right Rev. John Bryson Chane
- Week Nine: Rev. Dr. John Buchanan



Upcoming Board Meetings
 April 26-27, 2013
 August 25, 2013
 October 18-19, 2013



Episcopal Cottage News is a tri-annual newsletter published after the spring, summer, and fall meetings of the Board of Directors. It seeks to keep the members and friends of the Episcopal Cottage of Chautauqua, in the words of President Mary Taylor, “apprised of what is transpiring at the Cottage as well as the needs of the Cottage to ensure its future as a vital part of the Chautauqua scene.”

As such, *EC News* welcomes your contributions to this publication. Please **send your news items** to John Tamplin, Editor, 4765 Scott Drive, Hermitage, PA 16148, or email them to: welshman1828@yahoo.com.

Retreats at the Cottage



Paul Cawein reports that the Cottage hosted three retreats this fall. In the future, spring retreats will be eliminated, and retreats at the Cottage will be limited to the post season fall months

The Cottage is available for retreats and private rentals during the off season. To make a reservation, contact Paul Cawein, Retreat Coordinator, at 43 Vincent, P. O. Box 573, Chautauqua, NY 14722 or call 716-357-4185 or visit our website at: www.episcopalcottage.com

An Opportunity to Help the Episcopal Cottage. . .



Yes, I would like to take this opportunity to support the ongoing mission of the Episcopal Cottage of Chautauqua. I understand that the Cottage is not supported by any organization, parish or diocese and that it needs my help to continue its ministry of hospitality, which it has provided for over ninety years.

I am pleased to enclose my tax-deductible gift to the Cottage in the amount of \$ _____

Name _____

Address _____

City _____ State/Province _____

Country _____ Postal Code _____

Please clip and return this form to Mr. Lawrence McKnight, Treasurer
 28 Bristol View Drive, Fairport, NY 14450-4214, U.S.A.
 (Checks payable to “The Episcopal Cottage of Chautauqua, Inc.”)



All gifts to the Episcopal Cottage of Chautauqua, Inc. are appreciated and are deductible from U. S. Federal and State Income Taxes.